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Web: www.pmamanagement.com
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Hours: Mon-Fri 8:30 am – 5:00pm

APPLICATION FOR RENTAL ACCOMMODATION

**Must be filled out on every page in block printing.
(Not in writing)**

Must be signed by all applicants.

Applications can be submitted by fax, email or in person.

Incomplete applications will not be processed.

RENTAL UNIT INFORMATION

Address of property applied for:	
Requested lease start date:	Rent amount \$

PERSONAL INFORMATION – APPLICANT 1

Name of applicant		E-mail address:	
Date of birth (yyyy/mm/dd)		Social Insurance Number	
Drivers license		Home telephone	Work telephone
Auto make/model	License plate number	Cell. telephone	
Current address	City/Prov.	Postal Code	Current rent
			Years at this address
Current landlord		Telephone	Business telephone
Previous address	City/Prov.	Postal Code	Rent amount
			Years at this address
Previous landlord		Telephone	Business telephone

EMPLOYMENT/FINANCIAL INFORMATION

Have you ever filed for assignment of bankruptcy or declared bankruptcy?	If so, date discharged?
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PLEASE NOTE: INCOME SOURCES WILL BE VERIFIED. IF YOU ARE SELF-EMPLOYED, RETIRED, OR RECIEVE ANY TYPE OF GOVERNMENT ASSISTANCE, AN INDEPENDENT CONFIRMATION OF YOUR STATED OCCUPATION AND INCOME *MUST* BE PROVIDED WITH THIS APPLICATION, SUCH AS YOUR MOST RECENT NOTICE OF ASSESSMENT FROM CANADA REVENUE AGENCY.

EMPLOYMENT/FINANCIAL INFORMATION (continued)

Occupation	Years at current employment	Annual \$ salary
Employer & address	Supervisor(s) & telephone #	
Additional income sources	Income from other sources	\$ \$

REFERENCES

Emergency contact name	Address	Telephone
Personal reference (<i>NOT</i> a relative)	Address	Telephone

PERSONAL INFORMATION – APPLICANT 2

Name of applicant		E-mail address:	
Date of birth (yyyy/mm/dd)		Social Insurance Number	
Drivers license		Home telephone	Work telephone
Auto make/model	License plate number	Cell. telephone	
Current address	City/Prov.	Postal Code	Current rent Years at this address
Current landlord		Telephone	Business telephone
Previous address	City/Prov.	Postal Code	Rent amount Years at this address
Previous landlord		Telephone	Business telephone

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EMPLOYMENT/FINANCIAL INFORMATION (continued)

Occupation	Years at current employment	Annual \$ salary
Employer & address	Supervisor(s) & telephone #	
Additional income sources	Income from other sources	\$ \$

REFERENCES

Emergency contact name	Address	Telephone
Personal reference (NOT a relative)	Address	Telephone

ALL OCCUPANTS - ALL ADULT OCCUPANTS MUST COMPLETE THE APPLICATION FORM

List the names and ages of all intended occupants	Age	3.	
1.		4.	
2.		5.	

Is anyone a smoker?	YES/NO	Do you have any pets?	YES/NO
	<input type="checkbox"/>		<input type="checkbox"/>
Describe type of pet, breed, age, size, and temperament			

ALL APPLICANTS (continued)

Have you given proper notice to vacate?	Applicant 1	Applicant 2
Why are you vacating your current address?		

I/We, the applicant(s), understand and agree that:

- A deposit in the amount of \$ _____ (last month's rent) will be provided upon approval of this rental application. The deposit will become non-refundable once received and considered confirmation by the applicant(s) of their intention to rent the premises applied for. The last month's rent deposit must be delivered to our office in the form of: cash, certified cheque, money order, or bank draft.

Important Information **

The word "Information" means credit information, personal information, information about the services you use that are provided by the Landlord as listed in this rental application and information relating to your tenancy at the Premises applied for in this rental application

including information regarding the duration of your tenancy, monthly rent, emergency contacts and any matters relating to your lease/tenancy agreement, including misrepresentations relating to, defaults under and/or breaches of your lease/tenancy agreement.

“Credit Information” means information about you, including your name, age, date of birth, occupation, place of residence, previous places of residence, occupancy length, marital status, co-occupant’s/spouse’s/same-sex partner’s name and age, number of dependants, particulars of education or professional qualifications, places of employment, previous places of employment, employment duration, estimated income, paying habits, outstanding dept obligations, cost of living obligations, involvement in bankruptcy proceedings or landlord and tenant disputes, assets, and banking information (including account and credit card information).

“Personal Information” means information about you other than credit information that is relevant to you suitability as a tenant, including your social insurance number (optional), driver’s license number, vehicle license plate number, vehicle make and year, and information from references which you provide about your character, reputation, physical or personal characteristics or mode of living or about any other matter concerning you that is relevant to your suitability as a tenant.

Collection, Use and Disclosure of Information:

In consideration of **the Landlord** accepting you as a tenant and entering into a lease/tenancy agreement with you, you expressly consent to and authorize the following:

1. **The Landlord** may obtain Information about you through a tenant check and/or credit or consumer report conducted by Rent Check Credit Bureau and as permitted or required by law. You expressly authorize Rent Check Credit Bureau to provide Information regarding you to **The Landlord**.
2. **The Landlord** may use Information about you to determine your suitability as a tenant and as permitted or required by law.
3. **The Landlord** may disclose Information about you as permitted or required by law and to Rent Check Credit Bureau in order to be included within a database of tenant information, and/or within a file on you, for purposes of:
 - Tenant reporting and credit reporting in accordance with the *Consumer Reporting Act* (Ontario);
 - Establishing a credit history and a rental history;
 - Comparing with aggregate statistical data for purposes of tenancy and credit scoring; and
 - Supporting the credit approval process.
4. You expressly authorize Rent Check Credit Bureau to retain Information regarding you indefinitely for the purposes outlined in section 3 above, subject to any applicable legal restrictions.
5. You expressly authorize Rent Check Credit Bureau to disclose Information regarding you to its members and subscribers as required or permitted by law and for the purposes outlines in section 3 above.
6. You agree that you will not withdraw your authorization and consent to the collection, use and disclosure of Information about you by Rent Check Credit Bureau as outlines in sections 1 to 5 above.
7. You agree that all statements on this Residential Rental Application are true and you expressly authorize all references given to release information about you to **the Landlord** for verification subject to *sections 1 to 5*.

Please provide your consent by checking the following box and signing in the appropriate space below:

Yes, I have read and agree to the collection, use and disclosure of Information as outlined above.

Yes, I have read and agree to the collection, use and disclosure of Information as outlined above.

I have read, understood and voluntarily agree to the terms and conditions outlined above.

I have read, understood and voluntarily agree to the terms and conditions outlined above.

Applicant's Signature

Co-Applicant's Signature

Print Name

Print Name